



OFFICE USE							
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Order ID	<input type="text"/>						

NORTH CAROLINA REAL ESTATE COMMISSION  
P.O. Box 17100 Raleigh, N.C. 27619-7100  
Phone (919) 875-3700 • Email: ra@ncrec.gov  
Website: www.ncrec.gov

**COMPLAINT**

INSTRUCTIONS

1. This form should be used when filing a complaint with the North Carolina Real Estate Commission against a real estate broker or a time share project (hereinafter "licensee").
2. Please fill in the information requested below. Then answer the questions and state your complaint on page two of this form.
3. **Your complaint will become a public record, and a copy of it will be given to the real estate licensee complained against.**
4. Persons who file complaints must be willing to appear as a witness, be sworn, testify and be cross-examined concerning the allegations made in their complaints..

IMPORTANT

The Real Estate Commission investigates complaints against real estate licensees accused of misconduct. If the Commission finds that real estate licensees have violated the Real Estate License Law or Commission rules, it can suspend or revoke their licenses.

The Real Estate Commission cannot give legal advice or act as your attorney. The Commission cannot assist in resolving disputes involving such matters as quality of workmanship of construction or the payment of real estate brokerage fees. The Commission cannot order monies to be paid or refunded to you or contracts to be canceled. If you have these types of problems, you should consult your attorney.

**TYPE OR PRINT CLEARLY IN INK**

_____	_____
Your full name (Identifies you as Complaining Witness)	Email Address
_____	_____
Mailing Address (Street, City, State, Zip code)	Home Phone
_____	_____
	Cell Phone

**REAL ESTATE LICENSEE(S) COMPLAINED AGAINST**

**BROKER #1**

Licensee's Name \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**BROKER #2 (IF ANY)**

Licensee's Name \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

DO NOT WRITE IN THIS SPACE
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Have you hired or consulted an attorney regarding your complaint?  Yes  No

If "Yes" give name \_\_\_\_\_

Is there a pending or completed lawsuit regarding your complaint?  Yes  No

When did this event occur? \_\_\_\_\_

Where did this event occur? \_\_\_\_\_

Provide a detailed written statement of the full essentials of your complaint. Be factual. **Furnish copies of all documents pertaining to your complaint (contracts, letters, etc.), retaining the originals for your files.** Include the name, address, and telephone number of any witness(es) to the transaction in question. Attach additional sheets if necessary. PLEASE TYPE OR PRINT LEGIBLY.

The undersigned hereby swears or affirms that the foregoing statement and the attachments hereto are true.

\_\_\_\_\_  
Signature of Complaining Witness

\_\_\_\_\_  
Date